

NOTICE OF THE 21ST ANNUAL GENERAL MEETING

Notice is hereby given to all the Shareholders of Matin Spinning Mills PLC (MSMPLC) that the 21st ANNUAL GENERAL MEETING of the Company will be held on Thursday, 30 November 2023 at 11.30 A.M through Digital (Virtual) Platform pursuant to the BSEC's Order No. SEC/SRMIC/94-231/91 dated 31 March 2021 to transact the following business agendas:

1. To receive and adopt the Audited Financial Statements for the year ended 30 June 2023 together with the Report of the Directors' and the Auditors' thereon.
2. To declare dividend for the year ended 30 June 2023.
3. To elect Directors in place of those who shall retire by rotation in accordance with the provisions of Articles of Associations of the Company.
4. To appoint Auditors for the year 2023-2024 and to fix their remuneration.
5. To appoint professionals for issuance of certificate on compliance of corporate governance code for the year 2023-2024 and to fix their remuneration.
6. To confirm the re-appointment of Independent Director.

By Order of the Board



(Md. Shah Alam Miah FCS)
Company Secretary

Dated: Dhaka
2 November 2023

Notes:

1. The "Record Date" is Tuesday, 7th November 2023. The shareholders whose names would appear in the Register of Members of the Company and/or in the Depository Register on the 'Record Date' will be eligible to attend the 21st AGM and be entitled to receive the dividend.
2. A Shareholder entitled to attend and vote at the Annual General Meeting may appoint any person as his/her proxy to attend & vote in his /her place. The proxy form, duly completed and duly stamped must be deposited at the Corporate Office not later than 48 hours before the time scheduled for holding the meeting.
3. Pursuant to the BSEC Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated June 20, 2018, a soft copy of the Annual Report 2022-23 will be sent to the Shareholder's respective email address as available to us. The Annual Report 2022-23 and proxy form can be available on the website at www.matin spinning.com.
4. The Shareholders will join the virtual AGM through the link <https://matin spinn.bdvirtualagm.com>. The shareholders will be able to submit their questions/comments electronically before 24 hours of commencement of the AGM through this link and also during the Annual General Meeting. In order to login for the virtual AGM, the shareholders need to click on the link and to provide their 16-digit Beneficiary Owner (BO) Account Number and other credentials as proof of their identity.
5. The shareholders are requested to login to the system prior to starting of the meeting at 11.30 AM on Thursday, 30 November 2023. Please contact at 01955538019 for any queries in accessing the virtual meeting.

