

# NOTICE OF THE 22<sup>nd</sup> ANNUAL GENERAL MEETING

Notice is hereby given to all the Shareholders of Matin Spinning Mills PLC (MSMPLC) that the 22<sup>nd</sup> ANNUAL GENERAL MEETING of the Company will be held on Wednesday, 4 December 2024 at 11.30 am through Digital (Virtual) Platform pursuant to the BSEC's Letter No. BSEC/ICAD/SRIC/2024/318/87 dated 27 March 2024 to transact the following business agendas:

1. To receive and adopt the Audited Financial Statements for the year ended 30 June 2024 together with the Report of the Directors' and the Auditors' thereon.
2. To declare dividend for the year ended 30 June 2024.
3. To elect Directors in place of those who shall retire by rotation in accordance with the provisions of the Articles of Associations of the Company.
4. To appoint Auditors for the year 2024-2025 and to fix their remuneration.
5. To appoint professionals for issuance of certificate on compliance with the corporate governance code for the year 2024-2025 and to fix their remuneration.
6. To confirm the re-appointment of the Independent Director.
7. To approve the revised contracts of sale of yarn with the associate companies (an entirely owned and directed by common directors) Flamingo Fashions Ltd., Jinnat Knitwears Ltd. and Mawna Fashions Ltd.

By Order of the Board



(Md. Shah Alam Miah FCS)  
Company Secretary

Dated: Dhaka  
12 November 2024

## Notes:

1. The "Record Date" is Sunday, 17<sup>th</sup> November 2024. The shareholders whose names would appear in the Register of Members of the Company and/or in the Depository Register on the 'Record Date' will be eligible to attend the 22<sup>nd</sup> AGM and be entitled to receive the dividend.
2. A Shareholder entitled to attend and vote at the Annual General Meeting may appoint any person as his/her proxy to attend & vote in his /her place. The proxy form, duly completed and duly stamped must be deposited at the Corporate Office not later than 48 hours before the time scheduled for holding the meeting.
3. Pursuant to the BSEC Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated June 20, 2018, a soft copy of the Annual Report 2023-24 will be sent to the Shareholder's respective email address as available to us. The Annual Report 2023-24 and proxy form can be available on the website at [www.matinspinning.com](http://www.matinspinning.com).
4. The Shareholders will join the virtual AGM through the link <https://matinspinn.bdvirtualagm.com>. The shareholders will be able to submit their questions/comments electronically before 24 hours of commencement of the AGM through this link and also during the Annual General Meeting. In order to login for the virtual AGM, the shareholders need to click on the link and to provide their 16-digit Beneficiary Owner (BO) Account Number and other credentials as proof of their identity.
5. The shareholders are requested to login to the system prior to starting of the meeting at 11.30 AM on Wednesday, 4 December 2024. Please contact at 01955538019 for any queries in accessing the virtual meeting.

